HOW DO I CONTRIBUTE?

1. **Institution’s website (.ac.uk)**
   - Home page directs to OPD, or well known/openorg directs to OPD
   - OPD page tells the auto-discovery where your data is published

2. Your OPD tells the auto-discovery where your data is published. data.ac.uk’s auto-discovery programme will automatically discover and read this page to identify available data.

3. **equipment.data** harvests data from the location published in your OPD – anything from an excel spreadsheet (possibly generated by your finance asset register) to a feed from Kit Catalogue.

REMEMBER! To contribute your spreadsheet or database output must be compliant with the UNIQUIP Publishing Specification equipment.data.ac.uk/uniquip

Your equipment data
Institutional web page or feed – This can be anything from an excel spreadsheet to Kit Catalogue. For more information on systems visit: data.ac.uk/technology

data.ac.uk website auto-discovery process

The future
Adopting the OPD and achieving silver or gold standard enables auto-discovery of your data. In doing so this enables equipment.data to deliver a sustainable service into the future.

An infrastructure for the future – The OPDs will enable institutions to follow these 3 simple steps to make other datasets e.g. “research outcomes” discoverable for initiatives such as G4HE and GIR therefore reducing duplication and increasing efficiency.

The importance of the Organisation Profile Document (OPD)
This simple script hosted on your website provides the key information of who, what, where, when and how.

You can start by just telling us where your data is hosted (a manual link without an OPD) – This would meet our “bronze” standard. However, to enable the sustainable approach of auto-discovery you require an OPD which will take you on your way to our “gold” standard.

To learn more about the compliance requirements go to equipment.data.ac.uk/compliance

Data can now be searched or downloaded on equipment.data.ac.uk

Aggregating equipment data from across UK Higher Education